

**NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
STUDENT TECHNOLOGY ACCEPTABLE USE POLICY (AUP)**

Parent/Guardian Agreement:

As the parent or guardian of this student, I have read the attached Internet and Network Policies Technology Acceptable Use Policy (AUP) as well as this contract. I understand that it is impossible for Northern Humboldt Union High School District to restrict access to all controversial material. I will not hold the Northern Humboldt Union High School District responsible for any materials acquired or created while utilizing Northern Humboldt Union High School District's network and computing equipment.

I understand that my child will have the opportunity to access the Northern Humboldt Union High School District's network and computing equipment from anywhere in the world (i.e. public "cyber cafes", private business, and personal home systems). I accept full responsibility for my child's use of the Internet and the Northern Humboldt Union High School District Network whether or not the use takes place in the school setting.

Student Media Consent Release:

Throughout the school year, students may be highlighted in efforts to promote activities and achievements. For example, students may be featured in materials to train teachers and/or increase public awareness of our schools through newspapers, radio, TV, the web, DVDs, displays, brochures, and other types of media.

I hereby give the Northern Humboldt Union High School District and its employees, representatives, and authorized media organizations permission to print, photograph, and record my child for use in audio, video, film, or any other electronic, digital and printed media.

1. This is with the understanding that neither the Northern Humboldt Union High School District nor its representatives will reproduce said photograph, interview, or likeness for any commercial value or receive monetary gain for use of any reproduction/broadcast of said photograph or likeness. I am also fully aware that I will not receive monetary compensation for my child's participation.

2. I further release and relieve the Northern Humboldt Union High School District, its Board of Trustees, employees, and other representatives from any liabilities, known or unknown, arising out of the use of this material.

I certify that I have read the Media Consent and Release Liability statement and fully understand its terms and conditions.

Parent/Guardian's Signature: _____ Date: _____

Student Agreement:

Use of the Northern Humboldt Union High School District’s computing equipment and internet connectivity is a privilege. Violation of any of the terms set forth in this contract may result in removal of this privilege, disciplinary action, and/or legal action. All users of Northern Humboldt Union High School District’s computing equipment and/or internet may be subject to monitoring at any time.

After the first two weeks of school, if this form has not been submitted, student access to digital resources will be suspended until this form has been submitted. **Please return this page and keep the terms and conditions for reference.**

Student Agreement

As a responsible Northern Humboldt Union High School District student, I have read the attached Technology Acceptable Use Policy (AUP), as well as this contract. I understand and will abide by the provisions and conditions of the attached AUP, as well as the terms set forth in this contract. I understand that my violation of the provisions and conditions of the AUP, as well as the terms set forth in this contract, may result in removal of my computing privileges, disciplinary action, and/or legal action.

I hereby give my permission for my child to utilize the Northern Humboldt Union High School District’s network and computing equipment.

My student has read and agreed to this policy.

Student’s Name (please print): _____

Grade: _____

Perm ID: _____

Parent’s Signature: _____

Date: _____

NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT STUDENT TECHNOLOGY ACCEPTABLE USE POLICY (AUP)

Use of the network resources and electronic devices must be in support of education and research while remaining consistent with the educational and ethical objectives of the Northern Humboldt Union High School District in addition to those stipulated by this policy. Because technology is used as part of school activities, the district's code of conduct applies to any technology related activity as well. Therefore, this AUP is an extension of the district's behavior code. As responsible young adults, you are expected to abide by the generally accepted rules of network etiquette.

Student Activity Monitoring

All digital activity while on campus or when using a district provided device and/or account is monitored and recorded.

As the world becomes increasingly digital, the use of technology in education has also grown rapidly. While online learning provides many benefits, such as greater access to information and increased engagement, it also poses potential risks for students. That's why schools have an obligation to monitor student online activities.

Firstly, monitoring online activity can help protect students from online threats such as cyberbullying, harassment, and inappropriate content. By monitoring student activity, schools can detect and respond to any potentially harmful behavior before it escalates.

Secondly, monitoring online activity is essential to ensure that students are using technology appropriately and productively. It's important for schools to maintain a safe and positive learning environment for all students, and monitoring student activity can help ensure that students are following school policies and guidelines regarding technology use.

Thirdly, schools have a legal responsibility to maintain a safe and secure learning environment for their students. This includes ensuring that students are not engaging in activities that could harm themselves or others. By monitoring online activity, schools can identify any potential threats and take appropriate action to ensure the safety of all students.

In summary, monitoring student online activity is a necessary step to ensure the safety and wellbeing of students, as well as to maintain a positive learning environment. We understand that privacy is important, and we want to assure you that schools will only review activity when necessary and in accordance with relevant laws and policies. We encourage you to speak with your child about appropriate online behavior and remind them to follow school guidelines when using technology.

Expected Behavior

- A. You will promptly notify teachers or another school employee if they receive any messages or encounter web pages that are inappropriate or make them feel uncomfortable.
- B. All access from the school grounds including school owned and personal devices must utilize the school's network. All the rules and regulations apply when using the school network and/or district owned devices from off campus.
- C. You will use your school provided email account only for school use. Your account will be removed at the end of your time with the Northern Humboldt Union High School District and should therefore not be used for subscriptions or related online activities outside of class. You will be given the opportunity to obtain your digital data prior to exiting but will not have continued access to your school email.
- D. You will not share your account information with other students. By sharing your login information (username and password), you are taking responsibility for someone else's actions. Anything they do can be traced back to you and you may suffer the consequences of their actions. If you suspect that another person has your account information, report it immediately to your teacher or the administration.
- E. Use of all electronic resources (graphics, sounds, movies, etc.) accessible via the internet should be assumed to be copyrighted, private property unless explicitly stated otherwise by the source. Use of these resources must be

accompanied by either written permission form from the source author or accompanied by formal bibliographical reference to the source and author.

Unacceptable Behavior

- A. Cyberbullying is strictly prohibited. Cyberbullying is defined as imposing intentional harm inflicted through electronic media and includes, but is not limited to: sending or posting to the internet; posting on social networking sites; and/or utilizing other digital technologies to send or post harassing messages, direct threats, socially cruel, intimidating, terrorizing, or otherwise harmful text or images. You shall not use any technological resources to participate in cyberbullying at any time. Use of any technology or digital resource for this purpose will not be tolerated.
- B. Breaking into another person's account and/or assuming that person's identity for any reason is prohibited.
- C. You will not share your own or anybody else's Personally Identifiable Information (PII). A complete list of PII may be found in Appendix A.
- D. Use for commercial activities, gambling, product advertisement, profit-making activities, or political lobbying is not acceptable and is prohibited. Any transmission or reception of pornographic material is also unacceptable and is expressly prohibited.
- E. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, abusive or disrespectful language. You will not use technology that could interfere with the educational process or cause a danger of disruption in the educational environment.
- F. You will not plagiarize including utilizing images, sound, and video, etc. without citation that you find using electronic resources. Plagiarism is taking the ideas or writings of others and presenting them as your own.

Unacceptable Use

- A. Downloading and/or installing any application, plug-in, update, or patch without prior consent from Northern Humboldt Union High School District personnel is not acceptable.
- B. Vandalism will result in cancellation of all network and computing privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, internet, or any of the above listed agencies or other networks that are connected to the internet. This includes but is not limited to the uploading, or creation of, computer viruses.
- C. Use of classroom technologies to engage in activities outside of classroom lessons is prohibited. This includes but is not limited to social media, games, music, video entertainment and written materials.

Disclaimers

Some parts of the internet may contain harmful matter (as defined by the Penal Code 313) that is not suited for students. The district will comply with the laws set forth by CIPA (Child Internet Protection Act) which includes, but is not limited to, content filtering. If you have a question or concern regarding any materials you find, immediately contact an adult such as your teacher, librarian, an aide, or your parent/guardian.

- A. Privileges - The use of Northern Humboldt Union High School District's network, computing equipment, and Internet connection is a privilege. Unacceptable use will result in a cancellation of the privilege. The system administrator may close an account or discreetly monitor a user at any time if necessary. The administration, faculty and staff of the Northern Humboldt Union High School District may request the system administrator to deny, revoke, or suspend specific user privileges.

- B. Warranties - The Northern Humboldt Union High School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Northern Humboldt Union High School District will not be responsible for any damages you suffer, including loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the negligence of the Northern Humboldt Union High School District or your own errors or omissions. Use of any information obtained via Northern Humboldt Union High School District's network, computing equipment, and Internet connection is at your own risk.
- C. Security - Security on any computer system is a high priority, especially when the system involves many users. Upon logging into the district's network, your devices may be checked for anti-virus software and/or software updates. If you identify any security problems with Northern Humboldt Union High School District's network, computing equipment, or internet connection, notify one of the system administrators: the Director of Technology at (707) 839-6470, the McKinlevyville High School Campus Technician at (707) 839-6466, or the Arcata High School Campus Technician at (707) 825-2414; or by emailing nhuhsdtechsupport@nohum.k12.ca.us.
- D. Privacy - Digital communications and actions may be monitored while using district equipment and/or when using the district network. School administrators, technical staff, counseling staff and teaching staff have access to student digital behavior, communications and digital documents; students have no expectation of privacy while using District systems and technologies.

Appendix A: Personally Identifiable Information (PII)

First and Last Name	Home Address
Telephone Number	Email Address
Discipline Records	Test Results
Special Education Data	Juvenile Dependency Records
Grades	Evaluations
Criminal Records	Medical Records
Health Records	Social Security Number
Disabilities	Biometric Information
Socioeconomic Information	Food Purchases
Political Affiliations	Religious Information
Text Messages	Documents (Artifacts)
Student Identifiers	Search Activity
Photos	Voice Recordings
Videos	